Instructions for Paper/Keynote Presentation during SMART COM 2020

1. The conference presentations on 26th and 27th June 2020 will be done only through MS Teams application software.
2. The username and the password for logging into MS Teams is provided to you through email (to the corresponding authors and other speakers).
3. The presentation shall be identified through the paper identification number ‘Paper Id’/Username.
4. The speaker is requested to see the schedule through Conference Website and MS Teams calendar.
5. The speakers are required to adhere strictly to the declared schedule.
6. (i) The duration of Paper presentation should not exceed 10 minutes. It shall be followed by question/answer session for maximum of 2-3 minutes.

(ii) The duration for keynote speech is 30-45 minutes; 10 minutes question/answer session may follow.

1. Additionally, the authors are requested to prepare 8-10 minutes video of their paper presentation & share its Google drive link positively by 24th June 2020. Send the video link with filename including paper id and subject as Video presentation for <Paperid> to our email id infosmartcom2020@gmail.com.
2. To ensure that no connectivity issue arise at the last moment, a practice session shall be held on 22nd /23rd June 2020. The testing schedule of 22nd June 2020 will be same as that of conference schedule for 26th June 2020. The testing schedule of 23nd June 2020 will be same as that of conference schedule for 27th June 2020.
3. Please note that you require a high-speed data connectivity for presentation as online video and audio communication will be there. Presentator must be equipped with good computer system having microphone, Webcam, PowerPoint presentation/video and alternate mode of presentation. You may require about 2GB data for 1hour online presentation with all features ON, so be prepared.
4. All must connect atleast 5 minute before the scheduled time of any session with webcam and microphone OFF. Turn ON your webcam and microphone when you are the speaker as per schedule and invited by the Hall controller.
5. For any query regarding MS Teams operational difficulty (before the conference) you may contact :

* Mr. Sirish Chandravanshi Mobile : 9827063045
* Dr. Kireet Semwal Mobile : 9897510297
* Mr. Jitendra Rauthan Mobile : 9997886333
* Dr A R Verma Mobile : 9557331937

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